College Instruction Committee

Minutes of Monday, January 27, 2020

CALL TO ORDER with Introduction of Guests The meeting was called to order at 2:15 in GE-305
Members in attendance: **CIC Chair:** Mark Wong   **Division Rep SES:** Najia Azizi   **Division Rep LA**: Anthony Gordon   **Division Rep LAVA:** Lucile Beatty   **Division Reps NSAS:** Leslie Alexander   **Members absent:** Jennifer Ounjian   **Resource Team in attendance:**   **Sr. Dean of Instruction:** Tish Young   **Curriculum Specialist:** Karen Ruskowski   **Guests in attendance:** Francis Reyes, Shelley Ruby
CONSENT AGENDA ACTION ITEMS
Agenda: January 27, 2020
Minutes: December 9, 2019
Action: Consent agenda action items approved   **Motioned:** Leslie   **Seconded:** Najia   **All in Favor:** Mark, Najia, Anthony, Lucile, Leslie   **Abstained:** None
NON-CONSENT AGENDA ACTION ITEMS
CCT-155 Systems and Network Administration   **New Course:** Degree Applicable. 3 units, 36 hours lecture, 54 hours laboratory. Disciplines: Computer Information Systems, Computer Service Technology. Request C-ID. (This course was approved by CIC on 12/9/19 with the wrong lec /lab hours (48/32) due to interim curriculum process – hours were changed on paper, but old data from CurricUNET scrape was reviewed.)   **Action:** Approved with 36 lec/54 lab/4 total hours outside assignments (2+2)   **Motioned:** Leslie   **Seconded:** Najia   **All in Favor:** Mark, Najia, Anthony, Lucile, Leslie   **Abstained:** None
CCT-160 Introduction to Information Systems Security   **New Course:** Degree Applicable. 3 units, 36 hours lecture, 54 hours laboratory. Disciplines: Computer Information Systems, Computer Service Technology. Request C-ID. (This course was approved by CIC on 12/9/19 with the wrong lec/lab hours (48/32) due to interim curriculum process – hours were changed on paper, but old data from CurricUNET scrape was reviewed.)   **Action:** Approved with 36 lec/54 lab/4 total hours outside assignments (2+2)   **Motioned:** Lucile   **Seconded:** Anthony   **All in Favor:** Mark, Najia, Anthony, Lucile, Leslie   **Abstained:** None
ESL-135A Pronunciation A   **Non-Substantial:** Content review. Course updated to mirror details of new noncredit version of this course recently approved by CIC. (This course was tabled by CIC on 12/9/19 due to lack of time.)   **Action:** Approved   **Motioned:** Lucile   **Seconded:** Najia   **All in Favor:** Mark, Najia, Anthony, Lucile, Leslie   **Abstained:** None

ESL-135B Pronunciation B **Non-Substantial:** Content review. Course updated to mirror details of new noncredit version of this course recently approved by CIC. (This course was tabled by CIC on 12/9/19 due to lack of time.) **Action:** Approved with change of textbook and outside of class assignments to total of 4 hours **Motioned:** Lucile **Seconded:** Leslie **All in Favor:** Mark, Najia, Anthony, Lucile, Leslie **Abstained:** None
ESL Pronunciation – Certificate of Accomplishment **New Certificate:** 4 units. Topcode 493087. Local certificate, will not be submitted to State Chancellor's office. (This course was tabled by CIC on 12/9/19 due to lack of time.) **Action:** Approved **Motioned:** Anthony **Seconded:** Leslie **All in Favor:** Mark, Najia, Anthony, Lucile, Leslie **Abstained:** None
AUSER-180T   T-TEN Toyota Portfolio I (TPORT I) **New course:** Degree Applicable. 1 unit, 18 hours of lecture. Prerequisites: "Admission to the Toyota T-Ten Program." Discipline: Automotive Technology. (This course was tabled by CIC on 12/9/19 due to lack of time.) **Action:** Approved **Motioned:** Anthony **Seconded:** Najia **All in Favor:** Mark, Najia, Anthony, Lucile, Leslie **Abstained:** None
AUSER-181T   T-TEN Automotive Basics & Maintenance **AUSER-182T   T-TEN Automotive Electrical I** **AUSER-183T   T-TEN Automotive Electrical II & Electronic Systems** **AUSER-184T   T-TEN Toyota Portfolio II (TPORT II)** **AUSER-185T   T-TEN Automotive Brakes** **AUSER-186T   T-TEN Automotive Suspension & Steering** **Action:** Tabled for lack of time
DISCUSSION ITEMS
Managing the CIC proposal queue (ongoing) Mark reviewed the letter he intends to send to the department chairs with an eLumen update. There will be training in April to become super users who will be available to help faculty learn eLumen. Mark asked the CIC to consider it and will also ask the DIC.
PRESENTATIONS FROM THE PUBLIC
There were no presentations from the public.
ADJOURNMENT
The meeting adjourned at 4:20 p.m. The next meeting will be February 10 in GE305.

Respectfully submitted by,
Lynette Kral
Academic Senate Office